

REGISTERING COMPETITORS

Registering a club for a selected tournament

For Guest and Club Access users. A Club account can register only competitors assigned to its own club.

02

STEP BY STEP

ACCESS

DATA

REGISTRATION

1 Open the tournament list

Register guest competitors

Register to competition

print list of your clubs registrations of specific competition

#	Competition	Date from - to	Deadline			Applies	
	POKAL NIKA VRABLA	18.12. - 18.12.2021	16.12.2021	Only 3 days 8 hours left to register	SLO, Maribor	You don't have a team yet	Print
	POKAL LENDAVE	08.01. - 09.01.2022	07.01.2022	More than 4 weeks to register	SLO, Lendava	You don't have a team yet	Print
	POHORSKI BATALJON	15.01. - 15.01.2022	13.01.2022	More than 1 months to register	SLO, Slovenska Bistrica	You don't have a team yet	Print
	49ème Tournoi National de Morges	23.01. - 23.01.2022	21.01.2022	More than 1 months to register	SUI, Morges	You don't have a team yet	Print
	Ranking 1000 Morges 2022	22.01. - 22.01.2022	21.01.2022	More than 1 months to register	SUI, Morges	You don't have a team yet	Print
	POKAL GUŠTANJI	12.02. - 12.02.2022	10.02.2022	More than 1 months to register	SLO, Ravne na Koroškem	You don't have a team yet	Print
	POKAL ŽIROV	05.03. - 05.03.2022	03.03.2022	More than 1 months to register	SLO, Žiri	You don't have a team yet	Print
	POKAL MURSKÉ SOBOTE	12.03. - 12.03.2022	10.03.2022	More than 1 months to register	SLO, Murska Sobota	You don't have a team yet	Print

Tournaments available for registration.

1 In the main menu, go to Competitions.

2 Select Register Competitors

3 Use the country filter if needed to narrow the tournament list.

4 Click the tournament for which you want to register competitors.



Registration deadline: Check the deadline before starting. After it passes, the system may block additions or changes.

2

Add a competitor and select a weight category

Register guest competitors

Registration deadline is 23.01.2022 Select age groups and weigh category 39 days and 8 hours left to register

UT5 - male UT5 2007 - 2010 UT5 - Female UT5 2007 - 2010 UT13 - Male UT13 2009 - 2012 UT13 - Female UT13 2009 - 2012 UT11 - Male UT11 2011 - 2014 UT11 - Female UT11 2011 - 2014 U9 - Male U9 2013 - 2015 U9 - Female U9 2013 - 2015 Print All

-30 kg -33 kg -36 kg -40 kg -45 kg -50 kg -55 kg -60 kg +60 kg

Unregistered competitors
Add Competitors from the list or add add new person New competitor

Show 10 entries Search: Find by name

Competitor	Club	Category	
ALBERT Fabrice	JC Muri	-30 kg	+ Register
AREGGER Dean	JC Muri	-30 kg	+ Register
BRÜGGER Mailo	JC Muri	-30 kg	+ Register
FISCHER Pascal	JC Muri	-30 kg	+ Register
FISCHER Michael	JC Muri	-30 kg	+ Register
HAUZADE Dawood	JC Muri	-30 kg	+ Register
HAUZADE Ibat	JC Muri	-30 kg	+ Register
IVANOC Leandro	JC Muri	-30 kg	+ Register
KOCH Ben	JC Muri	-30 kg	+ Register

Showing 1 to 10 of 30 entries

Previous 1 2 3 Next

Registered competitors
Please print your team, and bring it to competition PDF

Select age group to see registered competitors

BREITSCHMID Noah SUI / JC Muri

-30 kg

-30 kg

-33 kg

-36 kg

-40 kg

-45 kg

-50 kg

-55 kg

-60 kg

+60 kg

add new person

click and register to competition

drop down select weigh category

Steps

1

Find the competitor in the Unregistered competitors list on the left.

2

Select the correct weight category from the drop-down list.

3

Click the green + / Register button.

4

Check that the competitor appears in Registered competitors on the right.

Left: unregistered competitors. Right: registered competitors.



Club Access rule: You can register only competitors assigned to your club. A missing competitor usually means there is no profile or the club assignment is incorrect.

After each registration, check

- ✓ the competitor is shown on the right
- ✓ the first and family names are correct
- ✓ the correct age group is selected
- ✓ the weight category is correct
- ✓ the competitor has not been registered twice

**REGISTERED
COMPETITORS**

Use this list for the final check of the club registration.

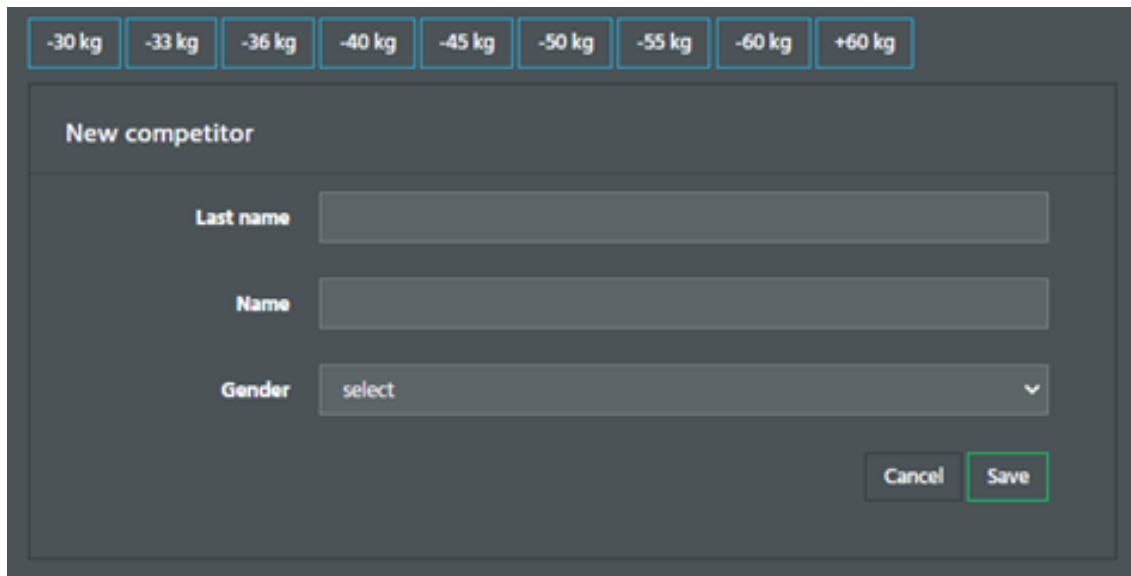
The category can be corrected before the deadline unless the organizer has blocked changes.



Do not guess the category: When unsure, check the tournament regulations and the competitor's current weight before registration.

4

Competitor not on the list?



Short form for adding a competitor directly from the registration screen.

1

Search first and make sure the competitor does not already exist under a different spelling.

2

Click New competitor.

3

Enter the family name and first name, then select gender.

4

Click Save, then select the weight category and register the competitor.



Recommended: When possible, create the full competitor profile earlier under Register → Persons. This reduces the risk of missing data.

PDF

Print → PDF

Optionally generate the registered competitors list and keep it as confirmation.

Before closing the system

- ✓ Compare Registered competitors with the club's prepared list.
- ✓ Check every competitor's weight category.
- ✓ Save a PDF or make a control printout.
- ✓ Remember the deadline and any entry fee.



Confirmation: Adding a profile to Persons does not register the competitor for the tournament. The competitor must appear in Registered competitors.



Final club registration check

Checklist

- ✓ The correct tournament has been selected.
- ✓ Every competitor appears in Registered competitors.
- ✓ Age groups and weight categories are correct.
- ✓ There are no duplicates or missing competitors.
- ✓ Registration was completed before the deadline.
- ✓ The PDF list was saved as confirmation (optional).

READY

The data is ready for competitor registration.

The club registration is complete

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